



## Application for Employment

*Foundation 2 is committed to equal employment opportunity and will not discriminate against or in favor of any employee or applicant on the basis of age, race, sex, creed, color, religion, disability, sexual orientation, national origin, or political affiliation.*

Please Print

Position Applied For:	Date of Application:
Name:	Telephone Number:
Address:	
City, State, Zip Code:	
Email Address:	

Are you available to work:                      Full-Time                      Part-Time

Are you a United States citizen?                      Yes                      No

Highest level of education completed:                      high school or GED                      2 year degree

                    4 year degree                      specify \_\_\_\_\_

                    graduate degree                      specify \_\_\_\_\_

Have you ever worked for Foundation 2, Inc.?                      Yes                      No

If yes, what positions? \_\_\_\_\_ When? \_\_\_\_\_

Are there other positions at Foundation 2, Inc. that you have applied for?                      Yes                      No

If yes, what positions \_\_\_\_\_

### Special Skills and Qualifications

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# Application for Employment

## Related Experience

Include paid, volunteer and internships.

Employer:	Phone Number:
Address:	Supervisor's Name:
Dates of Employment: _____ to _____	
Position Held/Duties:	
Reason For Leaving:	
Indicate:                      Paid                      Volunteer                      Internship	

Employer:	Phone Number:
Address:	Supervisor's Name:
Dates of Employment: _____ to _____	
Position Held/Duties:	
Reason For Leaving:	
Indicate:                      Paid                      Volunteer                      Internship	

Employer:	Phone Number:
Address:	Supervisor's Name:
Dates of Employment: _____ to _____	
Position Held/Duties:	
Reason For Leaving:	
Indicate:                      Paid                      Volunteer                      Internship	

**References**

Provide three professional references who are not related to you.

<u>Name</u>	<u>Phone Number</u>	<u>Relationship</u>
<u>Address</u>	<u>E-mail Address</u>	
<u>Name</u>	<u>Phone Number</u>	<u>Relationship</u>
<u>Address</u>	<u>E-mail Address</u>	
<u>Name</u>	<u>Phone Number</u>	<u>Relationship</u>
<u>Address</u>	<u>E-mail Address</u>	

## Application for Employment

Where did you hear about this position? \_\_\_\_\_

May we contact your present employer?      Yes      No

I hereby certify that the information I have provided on this application and its attachments is true and correct to the best of my knowledge and that no attempt has been made by me to conceal any pertinent information. I understand that any material error or omission of information may constitute grounds for denial of employment or subject me to termination at any time during my employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Revised 11/16